

COMPLETING OF US CUSTOMS FORM 3299

A U.S. Customs Form 3299 must be completed for all shipments entering the United States. This form will accompany your shipment and providing all information is complete and accurate, your shipment will clear customs at the border crossing.

If U.S. Customs does not clear your shipment at the border crossing because this form does not contain complete information and/or is not accurate or for any other reason and your shipment is refused entry into the United States of America, you will be assessed additional charges.

Please provide legible photocopies of the following documents, which will accompany this 3299 Form and will expedite customs clearance.

- Letter from Employer
- Passport with Photo
- Photocopy of Social Insurance or Social Security Card
- United States Work Visa
- Additional Photo I.D. i.e. Drivers' License

PART I - You (the shipper) must complete the following sections of Part I of form 3299.

1. Importer's (your) Full Name. Write your Canadian Social Insurance Number, U.S. Social Security Number, Green Card / Working Visa Number in this space.
2. Your date of birth.
3. Your date of arrival (the day you will arrive in the United States).
4. Your U.S. Address.
5. Your Port of Arrival (where you first arrive in the United States).
6. Name of arriving vessel/carrier and flight (i.e. American Airlines; personal vehicle)
7. Name(s) of accompanying household member(s) and relationship to you.
Their Canadian Social Insurance Number or U.S. Social Security Number if applicable.
8. This section will be completed by northAmerican Van Lincs.

PART II

9. Declaration of Residency Abroad – where did you reside before moving to U.S.?
C. (1) Returning resident? (2) a. Emigrating? b. Visiting? (temporarily working)
10. Statement(s) of eligibility for free entry of articles. You must declare the items for which you seek duty-free entry.

PART III - Do not complete this section, unless employed by the U.S. Government.

PART IV- You must indicate all applicable boxes to declare any of the items contained in this section.

PART V- Do Not Complete.

PART VI

1. Indicate if you are the importer/shipper or if you have completed this form on the importer's behalf.
2. You must sign here.
3. Date of Signature

PART VII - Do Not Complete